

Minutes of Annual General Meeting
Canadian Public Procurement Council
Virtual via Zoom
Wednesday, June 22, 2022, 12:00pm EST

In Attendance

- CPPC Directors

Kimberley Murphy, President; Vincent Vu, Vice-President; Shanna Epp, Vice-President; Mark McCulloch, Treasurer; Directors, Jelena Maric, Shelly Flahr, Hugh Amiel, Caroline Bogner, Maureen Mayne, and Nadine Clément.

- 24 voting members
- A few Non-voting members

1. Opening Comments

Kimberley Murphy welcomed everyone and introduced herself mentioning that she will act as Chair of this AGM.

2. Quorum and Confirmation of Agenda

CPPC has 75 voting members, there were 24 voting members in attendance, 5 proxy votes to the Chair of the AGM and 3 to the President of the CPPC for a total of 32 voting members which constitutes a quorum as per article 8.10 of the bylaws (1/3 of 75 = 25).

The Chair asked if there were any additions to the agenda. As there were none the agenda was confirmed as presented and no motion was required.

3. Minutes of the CPPPC Virtual Annual General Meeting, February 17, 2021

Copies of the minutes of our last Annual General Meeting that took place virtually were available on our website. Copies were also sent to those who confirmed their participation.

It was mentioned that an error needed to be corrected in the introduction where it said that Kimberley introduced himself when it should have read that Kimberley introduced herself.

A motion was made to approve the minutes as amended by Shanna Epp, seconded by Vincent Vu.

4. CPPPC President's Report

Kimberley provided an update on membership throughout the 2020-2021 fiscal year showing that our total number of members is stable at 87 members. She also demonstrated our membership by type showing that there are more small organizations and by sector showing that the municipal sector outnumbers the others. Kimberley presented her report with highlights of the achievements and exposures of the CPPPC in the last year. Initiatives on education and professional designations are still progressing and hopefully we will see the outcome in the next year. The daily administrative work made by our Executive Director and Executive Assistant has been highlighted.

5. CPPPC Treasurer's Report

Mark McCulloch, treasurer, presented a few financial highlights. Our Financial statements were made available on our website a few weeks ago for the members' review. They have been approved by the Treasurer and the Board of Directors. A few highlights showing details on the investments for this Fiscal year have been showed. He presented also the total revenues and expenses comparing 2020 and 2021.

There were no questions and additional discussions. A motion is required for the acceptance of the financial statements for the previous fiscal year.

Vincent Vu made a motion to approve the financial statements for the previous fiscal year as is, seconded by Kimberley Murphy.

Jelena Maric made a motion to approve Baker Tilly as CPPC accounting firm for next fiscal year 2021-2022, seconded by Vincent Vu.

6. Election of Directors

The Chair called the elections for the new Board for the CPPC. Our articles allow for CPPC to have a board of up to 15 members. Our Board currently has 12 Directors since three of our Directors (Asad Chughtai, Monique Whitehill and Patrick Turbide) resigned in the last year. We also have one Advisory Member. This year we have 1 active director whose term is due in Mark McCulloch from Government of Nunavut.

So, there are currently 4 seats open for election.

Mark McCulloch would like to continue to serve and represent you and would like to put his name forward to be elected for a new 3-year term.

To ensure compliance with the new legislation, CPPC organized a recruitment campaign. Three new candidates applied to serve on the Board: Melanie Pouliot from Defence Construction Canada, Victoria Mirlocca from City of Vaughan and Trish Rafuse from Interuniversity Services Inc. Melanie and Trish were both attending the AGM. Victoria could not attend. These candidacies were reviewed and approved by the Board of Directors.

We currently have 4 candidates who have put their names forward to fill the vacant seats.

Since the sum of the new candidates plus the director wanting to renew his term meet the number of seats available, we will not need to have a vote. No one was opposed to the renewal of the term of Mark McCulloch as well as the appointment of Melanie Pouliot, Trish Rafuse and Victoria Mirlocca.

Each candidate has been shown on the screen.



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7. Other Items

None.

8. Meeting Adjournment

The meeting was adjourned.