



CANADIAN PUBLIC PROCUREMENT COUNCIL (CPPC)
2020 Application for UPPCC Board of Examiner Positions

I. GENERAL INFORMATION/PROFESSIONAL EXPERIENCE

Please provide CPPC with your contact information and professional work experiences covering the last 5 years.

Date of Application: _____

Full Name: _____

A. Current Position and Contact Information

Employment Dates: _____

Official Title: _____

Working Title: _____

Dept/Division: _____

Agency: _____

Work Address: _____

City & Province: _____ Postal Code: _____

Country: _____ Work Email: _____

Work Phone No. (____) _____ Mobile Phone No. (____) _____

B. Previous Position

Employment Dates: _____

Official Title: _____

Working Title: _____

Dept/Division: _____

Agency: _____

City & Province: _____ Country: _____

II. PROFESSIONAL CERTIFICATION(S)

Please note: UPPCC Certification is required for all positions on the BOE. The CPPO certification is required for members of the CPPO Team and CPPB certification is required for members of the CPPB Team. Dual Certification is required for the role of Chair of the BOE.

Certification(s) and year obtained:	CPPO	CPCM
	CPPB	C.P.M.
	C.P.P.	A.P.P.
	CPSM	Other

III. TYPE OF GOVERNMENTAL ENTITY

Type of Agency:	Federal	State/Province	City/Town/Village	County/Region
	Crown Corporation	School District	Higher Education	Municipality
	Hospital	Special Tax District	Special Authority	Tribal

IV. CONTRIBUTIONS TO PUBLIC PROCUREMENT PROFESSION

A. Membership in Public Procurement Organizations (e.g. CAPPO, CPPC, FAPPO, NAEP, NASPO, NIGP, NPI, VAGP, etc.):

Organizational Membership: _____ National/Chapter: _____ Since: _____

Organizational Membership: _____ National/Chapter: _____ Since: _____

Organizational Membership: _____ National/Chapter: _____ Since: _____

Organizational Membership: _____ National/Chapter: _____ Since: _____

B. Volunteer Roles (Leadership, Committees, Task Forces, etc.) in Public Procurement Organizations (e.g. UPPCC, CAPPO, CPPC, FAPPO, NAEP, NASPO, NIGP, NPI, VAGP, etc.):

Organization: _____ Position: _____ Year: _____
Organization: _____ Position: _____ Year: _____
Organization: _____ Position: _____ Year: _____
Organization: _____ Position: _____ Year: _____

C. Instructor Service: Members of the Board of Examiners are prohibited from teaching procurement courses and/or preparatory courses while actively serving in that role with the UPPCC and for a 2-year post service prohibition period following the end of service. Governing Board members may teach procurement courses but may not teach preparatory courses while actively serving in that role with the UPPCC and for a 2-year post service prohibition period following the end of service.

Organization/Affiliation: _____ Year Initiated: _____
Courses Instructed: _____

Organization/Affiliation: _____ Year Initiated: _____
Courses Instructed: _____

D. Other Professional Contributions (Conference Presenter, Editor, Speaker, etc.)

Contributory Activity/Role: _____ Year: _____
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Contributory Activity/Role: _____ Year: _____
Contributory Activity/Role: _____ Year: _____

V. INTEREST IN SERVING UPPCC

Please select one or more areas that you are interested in serving.

UPPCC Board of Examiners (BOE) Team CPPB English Bilingual

BOE Responsibilities: Develops and maintains all examinations related to the UPPCC certification programs (CPPO and CPPB).

Requirements for Service: BOE members serve 3-year terms and can serve a maximum of 3 consecutive terms. Review position description, conflict of interest policy, confidentiality policy, and other requirements.

***Attach a narrative that describes your personal experience, skills and/or abilities that you would bring to both the CPPC and UPPCC and that would enhance the mission of the organizations and anything else that you believe would be important for the CPPC and UPPCC Board of Directors to know as they consider your application.**

VI. DIVERSITY

To ensure that the UPPCC retains a diverse group of professionals, candidates for UPPCC positions are requested to complete the following questions regarding gender, ethnicity, education, etc. Submission of the following information is strictly voluntary and refusal to provide it will not subject you to any adverse treatment.

Gender:	Female	Male	Prefer not to Answer
Ethnicity:	Caucasian/White African-American/Black Latino	Middle Eastern Asian Hispanic	Indigenous peoples (First Nations, Inuit and Métis) Other: _____
Disability:	No Yes	Explain type of disability: _____	
Education:	High School (Only) Diploma	Bachelors Masters	Doctorate Other: _____
DOB (MM/DD/YYYY):	_____		
Years in the Public Procurement Profession:	_____		

VII. COMMITMENT TO THE UPPCC

Minimum commitments for Board of Directors positions will include a minimum of one face-to-face meeting annually as well as monthly conference call meetings. Minimum commitments for BOE positions will include approximately six to eight virtual meetings annually. There is the potential for an in-person meeting of the BOE to be scheduled if the work required is more conducive as an in-person meeting. UPPCC reimburses directors of the UPPCC Board for the cost of travel to in-person meetings if the appointing organization (NIGP and NASPO) submits the annual requested contribution to the UPPCC. If the appointing organization does not submit the annual contribution to the UPPCC, travel expenses will be covered by the appointing organization. UPPCC does not offer reimbursement for members of the BOE. Travel expenses to an in-person meeting of the BOE is the responsibility of each BOE member. The individual member's employer or the sponsoring organization will often cover the expense for the individual member to attend; however, it is the responsibility of the individual member to make that determination prior to submitting an application for a position with the UPPCC.

VIII. CANDIDATE CERTIFICATION

I have read the information presented in this application. I understand my commitment should I be selected to serve as a member of the UPPCC.

Signature of Candidate: _____ Date: _____

Submit to:
CPPC
ATTN: CPPC Leadership Application
PO Box 44534
Lévis, QC G7A 4X5
jblais@cppc-ccmp.ca

Thank you for your interest in serving the Canadian Public Procurement Council and the Universal Public Procurement Certification Council.