

Project Director, Procurement Transformation (Category Management)

Toronto, ON

Your passion for all things procurement and ability to lead change and champion best practices in supply chain management within a complex public sector environment will drive your success as part of the City of Toronto Purchasing and Materials Management Division.

Leveraging your expertise in strategic sourcing, procurement process re-engineering and business transformation, you will provide strategic direction, leadership and operational support in the transformation of the Division by overseeing Category Leads and Strategic Sourcing Specialists. At the same time, you will provide direction, leadership and guidance to client divisions with respect to Category Management and Strategic Sourcing, to achieve the proposed return on investment (ROI), objectives and business value.

As **Project Director of Procurement Transformation (Category Management)**, you will be expected to oversee the establishment of Strategic Sourcing Projects and related Project Governance Frameworks, based on your organizational and strategic awareness regarding the future direction and objectives related to Category Management and Strategic Sourcing. You will create projects and direct all activities, garnering the necessary support – from resource commitment such as budget or staffing to political backing – from various levels of the organization, handling budget administration and control, and leading and motivating a management team and a diverse workforce.

Comfortable operating in a multi-stakeholder environment with competing interests, goals and priorities, you will develop and maintain productive relationships with upper management and political entities (internally and externally), and work collaboratively to gain buy-in and assurance of strategic directions for the organization or Division related to Category Management and Strategic Sourcing. Your extensive background in broad-based sourcing with multiple categories of goods and services will have prepared you to drive the development of new Service Level Agreements (SLAs) or the refinement of existing SLAs to support business needs, and oversee or directly manage contract development and negotiations with external service providers.

You will ensure that quality assurance and quality control objectives are understood and achieved, review and approve projects and business activities, ensuring alignment with the business plan and annual portfolio management objectives, and oversee, govern or manage key procurement activities, including recruitment, selection, training and supervision of assigned staff. With a focus on cost control and efficiencies, you will lead the evaluation, selection and recommendation of technical solutions and professional services, manage vendors and contractors in the overall solution delivery process, and identify and develop cross-divisional initiatives to produce synergies and economies of scale.

We will count on you to follow the principles and Code of Ethics and Professional Conduct of the Project Management Institute (PMI) in developing and organizing project protocols, procedures, relationships and performance objectives, and to promote standardization in project administration, documentation, progress tracking and technical designs.

This is a significant mandate calling for a post-secondary education in a related discipline, such as CPPO (National Institute of Government Purchasing) or CPP (Purchasing Management Association of Canada) certification, or an equivalent combination of education and experience, with a Supply Chain or Public Procurement designation (SCMA, NIGP) being considered an asset. These credentials are complemented by extensive experience in the purchasing operations of large public or private organizations, with a strong track record of success in supervising or directing, leading, motivating and training staff in a unionized environment.

Your procurement expertise is vast and includes the use of strategic sourcing methodology (negotiations, total cost of ownership, demand management, supplier relationship management, etc.), as well as e-procurement type systems such as SAP, Ariba, BravoSolution, etc. Along with being conversant with reverse auctions, supplier performance scorecard, and other sourcing leading practices, and public purchasing principles, practices and methods, you stay abreast of the latest technology developments, in order to identify new vendors, new products or new opportunities to reduce costs. Experience working directly in category management and strategic sourcing, and knowledge of Canadian government

procurement processes and procedures would be advantageous.

Salary Range: \$127,145.20 - \$149,403.80 per year

Work for the City you love

Toronto is Canada's largest city, the fourth largest in North America, and home to a diverse population of about 2.8 million people. Consistently ranked one of the world's most livable cities, we are a global centre for business, finance, arts and culture. Join the award-winning Toronto Public Service as Project Director, Procurement Transformation (Category Management) within our Purchasing & Materials Management Division.

How to Apply:

For more information on this and other opportunities with the City of Toronto, visit us online at www.toronto.ca/jobs. To apply online, submit your resume, quoting **File #2306870X**, by **July 20, 2017**.

Please note that all applicants are encouraged to provide a valid email address for communication purposes. Applicants may receive written correspondence regarding this job posting directly to the email address provided on their resume or to the one used to set up their Candidate Profile if applying on TalentFlow. As an applicant, it is your responsibility to ensure that you check your email regularly.

The City of Toronto is committed to fostering a positive and progressive workforce that is representative of the citizens we serve. We will provide equitable treatment and accommodation to ensure barrier-free employment.

In accordance with the Ontario Human Rights Code, the Accessibility for Ontarians with Disabilities Act and the [City of Toronto's Accommodation Policy](#), a request for accommodation will be accepted as part of the City's hiring process.

To avoid any delays in the recruitment process, if you require accommodation to apply or if selected to participate in an assessment process, you must provide your accommodation needs in advance. You may also be required to submit adequate medical/other documentation to Human Resources to support your request for accommodation.